

VIM

PEER REVIEW POLICY

Every Faculty member must undergo per subject two sessions of peer review per semester.

Peer Review I: The faculty may invite any fellow colleague having competence in the same subject area. The day, date, time and session of such review must be communicated in advance to the reviewee, HoD and the Dean.

After attending the session, the reviewer must submit the peer review proforma to the HoD after discussing his/her feedback with the reviewee. (and after obtaining the reviewee's signature on the peer review feedback form)

Peer Review II: The Dean and/or HoD, after mutual discussion, must attend one session per subject of each faculty member. The record of the same must be maintained by the HoD.

After attending the session, the reviewer must discuss his/her feedback with the reviewee. (and obtain the reviewee's signature on the peer review feedback form)

Dr. Shailesh Kasande
Director
VIM

Cc to:

1. Dean – Academics / HoD - Finance
2. HoD – Marketing
3. HoD – HR

Date: 1.6.2009